



## Bangladesh Caterers Association UK Ltd.

BCA House, 403 Harrow Road, London W9 3NF

Tel: 020 8969 3765, Fax: 020 3163 0581

Email: info@bca1960.com

Web: www.bca1960.com

Patron: H.E. The High Commissioner of Bangladesh to the U.K.



## Membership Application Form

NOTE: THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY, SIGNED, DATED AND SUBMITTED WITH PAYMENT PRIOR TO CONSIDERATION BY THE NATIONAL EXECUTIVE COUNCIL (NEC).

**Note: You must provide your accountant details in the box on reverse of this form!**

**For Terms & Conditions, Please see over leaf.**

**MEMBERSHIP:**  One year £75.00  Two years £120.00

(Please tick any one box also enclose two passport size photographs)

**RENEWAL:** Fees are as above  One year  Two years please tick any one box

\* Cheque should be made payable to **BANGLADESH CATERERS ASSOCIATION (UK) LTD.**

I hereby apply to become a member of Bangladesh Caterers Association (BCA) and agree to be bound by its terms and conditions of membership which are in effect at present or shall be adopted by the National Executive Council (NEC) in future. I also understand that the NEC has the right to refuse my application without giving any explanation. The NEC at its discretion may request further information in support of my application.

Title: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Owner's description: i.e. Proprietor / Partner / Director (please delete as applicable)

**Business type:**  Restaurant  Takeaway

Business Name & Address: _____ _____ _____ _____	Business-Tel: _____  Mobile: _____  Home: _____  e-mail: _____	Correspondence Address: (if different from business) _____ _____ _____ _____
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I hereby declare by signing the application that the information provided by me is true to the best of my knowledge and belief. I intend to abide by the Memorandum and Articles of Association and any ancillary rules or codes adopted by the NEC from time to time. I also acknowledge that obtaining membership by deception is a criminal offence and may lose my membership without any refund.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## FOR OFFICE USE ONLY

NEC decision date \_\_\_\_\_  Approved  Rejected Date Application Received: \_\_\_\_\_

Signature of Membership Secretary: \_\_\_\_\_ Fee received £ \_\_\_\_\_

Signature of Secretary General: \_\_\_\_\_ Cheque / Cash: \_\_\_\_\_

Membership No: \_\_\_\_\_ Membership Expires: \_\_\_\_\_

Registered in England No. 2405256

**Terms and Conditions:**

- The form should be completed in Black ink. Please write clearly.
- If your application to BCA is successful the information contained on this form will be kept on a computerised database in accordance with the Data Protection Act.

**Processing the Application:**

- Your application will be considered and approved by the NEC at their next meeting. NEC meetings occur 4 or 5 times a year and there may be a delay of up to 2/3 months between receipts of the application and approval by the NEC. You will be notified in writing of the outcome of your application. Please note that entry to BCA is at the discretion of the NEC.

**Enquiries:**

- If you have any enquiries about membership of BCA or about your membership application, please contact BCA administration at the address in front of this form or email to: info@bca1960.com

**Protection of your Data**

The BCA holds personal data in respect of its members on a computer. In accordance with the Data Protection Act 1984, the BCA may use such data for any or all of the following purposes:-

- a) Disclosures to authorised officers of the BCA for the purposes of day to day membership administration.
- b) The publication from time to time of a membership list for the exclusive use of Members in pursuance of NEC decisions and not for any trade purposes.
- c) Disclosures to the computer operator and/or service personnel when this is necessary in order to repair or maintain the computer equipment or programs.
- d) Disclosures to sponsors of BCA subject to approval of NEC.
- e) Any other use as deemed necessary by the NEC.

**Applicant's Accountant details:**

Contact person:
Company name:
Address:
Tel/Fax:
E-mail: